



BASE 4 – BOOKING FORM
JENNY COLE CONFERENCE ROOM

1 – 24 PAX

Please complete the form and fax it to 0861-393-272 or scan it and E-Mail it to fwdcsa@icon.co.za

OF SOUTHERN AFRICA
 WHEEL DRIVE CLUB

SURNAME AND INITIALS:

MEMBERSHIP NUMBER:

CONTACT NUMBER:

DATE/S REQUIRED:

TYPE OF MEETING:

TIME OF MEETING:

TO SECURE THE BOOKING FULL PAYMENT MUST BE MADE ON CONFIRMATION.

CLUB MEMBERS	NON MEMBERS	CORPORATE
R800 PER DAY	R1600 PER DAY	R3200 PER DAY

EXTRA COSTS NOT INCLUDED IN THE VENUE HIRE

Y/N	Armed Guard/s	R900 Per Day/Guard	R
Y/N	Flip Chart	R50 Per Day	R
Y/N	Proxima Projector	R100 Per Day	R
Y/N	Staff –Overtime	R35 Per Hour/Person	R
Y/N	Tea/Coffee	R10 PER PERSON P/D	R

VENUE HIRE	R
TOTAL DUE	R

TOTAL NUMBER OF VEHICLES EXPECTED

...../...../20..... **SIGNED**